



Commencement of all sections of Children First Act 2015 11 December 2017

What are the implications for schools?

Mandated Persons

All teachers are now 'mandated persons'. There are two areas of responsibility which will apply to mandated persons in a primary school:

- Where a mandated person knows, believes or has reasonable grounds to suspect, on the basis of information that he or she has received, acquired or becomes aware of that a child:
 - has been harmed
 - is being harmed
 - is at risk of being harmedHe or she must report that knowledge, belief or suspicion, to the Child and Family Agency (Tusla) as soon as practicable.
- Where a child believes that he or she:
 - has been harmed
 - is being harmed
 - is at risk of being harmedand discloses that belief to a mandated person, the mandated person must report that disclosure to Tusla as soon as practicable.

Child Safeguarding Statement

The Board of Management (BoM) of each school must produce a Child Safeguarding Statement on or before 11 March 2018.

Risk Assessment of potential harm to children

The BoM of each school must produce a *Risk Assessment of all potential harm to children* on or before 11th March 2018, in conjunction with the *Child Safeguarding Statement*.

Child Protection Oversight Report

A new child Protection Oversight Report must be provided to the BoM as part of the Principal's Report at every meeting - to ensure oversight by the BoM of the school's compliance with child safeguarding requirements.



Child Safeguarding Statement

Gleneely National School is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the *Children First Act 2015*, *Children First: National Guidance for the Protection and Welfare of Children 2017*, the *Child Protection Procedures for Primary and Post Primary Schools 2017* and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Gleneely National School has agreed the Child Safeguarding Statement set out in this document.

1. The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement.
2. The Designated Liaison Person (DLP) is: Emma Bradley
3. The Deputy Designated Liaison Person (Deputy DLP) is: Amanda Coyne

The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect
- develop a practice of openness with parents and encourage parental involvement in the education of their children and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and to the relevant agreed disciplinary procedures for school staff which are published on the DES website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the



wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website.

- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school:
 - has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - encourages staff to avail of relevant training
 - encourages BoM members to avail of relevant training
 - The BoM maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the abovenamed DLP as the 'relevant person' (as defined in the Children First Act 2015) to be the first point of contact in respect of the s child safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015, the BoM has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is attached as an appendix to these procedures.
- The various procedures referred to in this statement can be accessed via the school's website, the DES website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual BoMs shall also include in this section such other procedures/measures that are of relevance to the school in question.

This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this statement will be made available to Tusla and the Department if requested.

This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on [Insert Date].

Signed: _____ Chairperson of BoM [Insert Date]

Signed: _____ Principal [Insert Date]



Checklist for Review of the Child Safeguarding Statement

The *Child Protection Procedures for Primary and Post-Primary Schools 2017* require the Board of Management (BoM) to undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the *Children First Act 2015*, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual BoM shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, BoM should also assess relevant school policies, procedures, practices and activities vis-a-vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the *Children First Act 2015* and the *Child Protection Procedures Primary and Post-Primary Schools 2017*.

	Yes/No
1. Has the BoM formally adopted a Child Safeguarding Statement in accordance with the ' <i>Child Protection Procedures for Primary and Post Primary Schools 2017</i> '?	
2. As part of the school's Child Safeguarding Statement, has the BoM formally adopted, without modification, the ' <i>Child Protection Procedures for Primary and Post Primary Schools 2017</i> '?	
3. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the <i>Children First Act 2015</i> ?	
4. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	
5. Has the DLP attended available child protection training?	
6. Has the Deputy DLP attended available child protection training?	
7. Have any members of the BoM attended child protection training?	
8. Are there both a DLP and a Deputy DLP currently appointed?	
9. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	
10. Has the BoM arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	
11. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the ' <i>Child Protection Procedures</i> '?	



<p>for Primary and Post Primary Schools 2017' and the Children First Act 2015?</p>	
<p>12. Has the BoM received a Principal's Child Protection Oversight Report at each Board meeting held since the last review was undertaken?</p>	
<p>13. Since the BoMs last review, was the BoM informed of any child protection reports made to Tusla/An Garda Síochána by the DLP?</p>	
<p>14. Since the BoMs last review, was the BoM informed of any cases where the DLP sought advice from Tusla/and as a result of this advice, no report to the HSE was made?</p>	
<p>15. Since the BoMs last review, was the BoM informed of any cases where an allegation of abuse or neglect was made against any member of school personnel?</p>	
<p>16. Has the BoM been provided with and reviewed all documents relevant to the Principal's Child Protection Oversight Report?</p>	
<p>17. Is the BoM satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?</p>	
<p>18. Is the BoM satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*</p>	
<p>19. Were child protection matters reported to the BoM appropriately recorded in the Board minutes?</p>	
<p>20. Is the BoM satisfied that all records relating to child protection are appropriately filed and stored securely?</p>	
<p>21. Has the BoM been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'</p>	
<p>22. In relation to any cases identified at question 21 above, has the BoM ensured that any notifications required section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?</p>	
<p>23. Has the BoM ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?</p>	
<p>24. Has the BoM ensured that the patron has been provided with the school's Child Safeguarding Statement?</p>	
<p>25. Has the BoM ensured that the school's Child Safeguarding Statement is available to parents on request?</p>	



26. Has the BoM ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	
27. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	
28. Is the BoM satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	
29. Is the BoM satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*	
30. Is the BoM satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	
31. Has the BoM considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	
32. Has the BoM sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'	
33. Has the BoM sought the feedback of pupils in relation to the school's child safeguarding arrangements?	
34. Is the BoM satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?	
35. Has the BoM identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	
36. Has the BoM put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement ?	
37. Has the BoM ensured that any areas for improvement that that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	

Signed: _____ Chairperson of BoM [Insert Date]

Signed: _____ Principal/Secretary to the BoM [Insert Date]



Notification regarding the Board of Management's review of the child Safeguarding Statement

To: _____

The Board of Management (BoM) of Gleneely National School wishes to inform you that:

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting on [Insert Date].
- This review was conducted in accordance with the 'Checklist for Review of the Child Safeguarding Statement' published on the Department's website www.education.ie

Signed: _____ Chairperson of BoM [Insert Date]

Signed: _____ Principal [Insert Date]



Examples of activities, risks and procedures

The examples listed in this document are provided to assist schools in undertaking their risk assessment under the Children First Act, 2015. Schools should note that this list of examples is not intended to be exhaustive. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

It is acknowledged that schools already have in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as “any potential for harm”. Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). Doing so will help the school to (1) identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school’s activities, (2) identify and assess the adequacy of the various procedures already in place to manage those risks of harm and (3) identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the Child Protection Procedures for Primary and Post-Primary Schools 2017.

Examples of School Activities

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching
- Outdoor teaching activities
- Sporting Activities
- School outings
- Use of toilet/changing/shower areas in schools
- Annual Sports Day
- Fundraising events involving pupils
- Use of off-site facilities for school activities



- School transport arrangements including use of bus escorts
- Care of children with special educational needs, including intimate care where needed,
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as
 - Pupils from ethnic minorities/migrants
 - Members of the Traveller community
 - Lesbian, gay, bisexual or transgender (LGBT) children
 - Pupils perceived to be LGBT
 - Pupils of minority religious faiths
 - Children in care
 - Children on CPNS
- Recruitment of school personnel including -
 - Teachers/SNA's
 - Caretaker/Secretary/Cleaners
 - Sports coaches
 - External Tutors/Guest Speakers
 - Volunteers/Parents in school activities
 - Visitors/contractors present in school during school hours
 - Visitors/contractors present during after school activities
- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- Use of school premises by other organisation during school day

Examples of Risks of Harm

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child



- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to bullying of child
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

Examples of Procedures to address risks of harm

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and safety policy



- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school has a codes of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
 - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages board of management members to avail of relevant training
 - Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a code of behaviour for pupils
- The school has in place an ICT policy in respect of usage of ICT by pupils
- The school has in place a mobile phone policy in respect of usage of mobile phones by pupils
- The school has in place a Critical Incident Management Plan
- The school has in place a Home School Liaison policy and related procedures
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place a policy and procedures for the use of external sports coaches
- The school has in place a policy and clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures for one-to-one counselling
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school





Child Safeguarding Risk Assessment (of any potential harm)

Written Assessment of Risk of Gleneely National School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Gleneely National School.

"Harm" means, in relation to a child –

- (a) Assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or
- (b) Sexual abuse of a child

Important Note: It should be noted that risk in the context of this risk assessment is the risk of 'harm' as defined in the *Children First Act 2015* and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*.

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address identified risks
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	<p>Child Safeguarding Statement & DES procedures made available to all staff</p> <p>DLP& DDLP to attend PDST face to face training All Staff to view Túsla training module & any other online training offered by PDST</p> <p>BOM records all records of staff and board training</p>
One to one teaching	Med	Harm by school personnel	School has specified directions in supervision policy for one to one teaching - Glass in window
Care of Children with special needs, including intimate care needs	High	Harm by school personnel	Policy on intimate care for the children who require intimate care – signed by parents and principal and stored securely.



Toilet areas	High	Harm to children with SEN – intimate care Harm to pupil – inappropriate behaviour	Personal Pupil Profile, Special Educational Needs policy, Intimate care policy Supervision policy
Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full
LGBT Children/Pupils perceived to be LGBT	Low	Harm to pupil - Bullying	Anti-Bullying Policy Code of Behaviour
Daily arrival and dismissal of pupils	Med	Harm from older pupils, unknown adults on the playground	Parents are informed that the school does not accept responsibility for children before 9:15am (annual) Supervision policy
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	High	Injury to pupils and staff	Specific issues identified and agreed (signed) by parents in PPP Health & Safety Policy Code Of Behaviour
List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address identified risks
Sports Coaches	Med	Harm to pupils	Supervision policy – teachers to maintain a presence. Garda Vetting
Students participating in work experience / student teachers on placement	Med	Harm by student	Work experience Policy Child Safeguarding Statement Garda Vetting
Recreation breaks for pupils	High	Harm by other pupil	Code of Behaviour, Anti-bullying policy, Supervision policy,
Classroom teaching	Low	Harm to pupil Harm to using ICT inappropriately	Child Safeguarding Statement & DES procedures made available to all staff Code of Behaviour, Anti-bullying policy, Supervision policy, ICT policy, acceptable use policy



Outdoor teaching activities	Low	Harm to pupil	Child Safeguarding Statement & DES procedures made available to all staff Code of Behaviour, Anti-bullying policy, Supervision policy,
Sporting Activities	Med	Harm to pupil by sporting volunteer/ external member	Code of Behaviour, Anti-bullying policy, Supervision policy, tours and outgoing policy,
School outings	High	Harm by a member of staff in another organisation, inadequate supervision, children with SEN	Child Safeguarding Statement & DES procedures made available to all staff Code of Behaviour, Anti-bullying policy, Supervision policy, tours and outgoing policy,
List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address identified risks
Use of off-site facilities for school activities eg: Annual Sports Day	High	Harm to pupil not being reported to school personnel, inadequate supervision,	Supervision policy, code of discipline and Anti-bullying policy, tours and outings policy
School transport arrangements including use of bus escorts	Med	Harm to pupil by external person	Tours and outing policy Supervision policy Specific issues address and agreed with parents during PPP / IEP (signed)
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	High	Harm to pupil with SEN / vulnerabilities	Code of discipline, SEN policy, specific issues addressed in PPP and signed by parents
Administration of Medicine	High	Harm to pupil	Health and Safety Policy, Supervision,
Administration of First Aid	High	Harm to pupil	Health and Safety Policy, Supervision,



List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address identified risks
Lack of curricular provision in respect of SPHE, RSE, Stay Safe	High	Harm to pupil	Code of Behaviour, anti-bullying policy, Implement SPHE, Stay Safe and RSE in full
Lack of prevention and dealing with bullying amongst pupils	High	Harm to Pupil	Code of Behaviour, anti-bullying policy, Supervision policy, Acceptable use policy
Lack of training of school personnel in child protection matters	High	Harm to pupil	Circular 81/2017 – training for DLP and DDLP two half day training for staff in Child protection Child Safeguarding Statement & DES procedures made available to all staff
Use of external personnel to supplement curriculum	Med	Harm to pupil by sporting / music/ extra-curricular volunteer	Code of Behaviour, Anti-bullying policy, Supervision policy, tours and outgoing policy, Child protection policy implemented
Care of pupils with specific vulnerabilities/ needs such as <ul style="list-style-type: none"> • Pupils from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care • Children on CPNS 	High	Harm to pupil	Code of discipline, Anti-bullying and supervision policies
List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address identified risks



Use of Information and Communication Technology by pupils in school	High	Harm to pupil accessing inappropriate material on ICT / using computers etc while at school,	ICT policy and acceptable use policy Anti-Bullying Policy Code of Behaviour Supervision policy
Recruitment of school personnel including - <ul style="list-style-type: none"> • Teachers • SNA's • Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers • Volunteers/Parents in school activities • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities 	High	Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DES procedures made available to all staff Staff to view Tusla training module & any other online training offered by PDST Vetting Procedures followed Supervision policy
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Low	Harm to pupil	Supervision policy
Use of video/photography/other media by external people to record school events	High		Data protection policy – include a line on photos

Important Note: It should be noted that risk in the context of this risk assessment is the risk of 'harm' as defined in the *Children First Act 2015* and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*.

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee



and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on *[Insert Date]*. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: _____ Chairperson of BoM *[Insert Date]*

Signed: _____ Principal *[Insert Date]*